

**Registration Form for St. Margaret of Cortona OFS Chapter of Mats - September 6-8, 2024  
Claggett Center - Adamstown, Maryland**

First Name:

Last Name:

Preferred name on badge:

Address:

City:

State:

Zip:

Email Address:

Phone #:

Fraternity:

Attendees:

Guest:

Click at the right end of box

**Register between NOW and May 31, 2024 to receive the early-bird rate.** This discount is a gift from the region to assist you in participating in the Chapter of Mats. The deposit fee is non-refundable and must be received by Randy Bender by June 1, 2024. To receive the early-bird rate, the \$150 deposit must be received by Randy Bender by May 31, 2024.

Housing rates per person (pp) will increase after June 1, 2024. You may pay the deposit or pay in full. Full balance is due by August 1, 2024. Payment selection and instructions are at the end of the form.

The rooms are at the Christiane Inn in close proximity to the Dining Hall and Conference rooms. There are no single rooms in Cottages, which are a further distance from the meeting areas. NOTE: There are limited double rooms remaining in the Christiane Inn and are on “first come and first served” basis. **Single rooms are sold out**, and no longer available. If you want a double room, or to reserve any other room of your choice, we encourage you to register and pay the \$150 deposit ASAP.

Housing Preference - click at the right end of box. (NOTE: The rates are per person (pp).)\*\*

Roommate(s):

My preferred roommate(s):

Please assign me roommate(s).

NOTE: you must designate your roommate(s) if sharing a single room, or a double room with 2 or 3 additional persons.

**I will need the following accommodation(s): Click on box to select or de-select**

**No Accommodations Required**

**Americans with Disabilities (ADA) Act accessible sleeping room (Christiane Inn only - limited availability)**

**Large-print materials**

**Braille materials**

**ASL interpreters**

**Spanish translator**

**Korean translator**

**Special diet / allergies:**

**Gluten-free**

**Dairy-free**

**Vegetarian**

**Vegan**

**Please specify below any food allergies (i.e., nuts, peppers, etc) and/or accommodation(s) not listed above:**

**WE NEED YOU! To make our upcoming OFS Chapter of Mats memorable, we wish to include in the planning fraternity members willing to share their talents by working with the subcommittees in the various capacities listed below. Please indicate the subcommittee(s) for which you would like to volunteer: (Click on box to select or de-select)**

**Program**

**Liturgy and Environment**

**Publicity**

**Access**

**Registration and Welcome**

**Social**

**On-site Volunteer (Usher, Guide, etc.)**

**Payment Options :**

**Check: Check should be made payable to St. Margaret of Cortona Region, and mailed to Randy Bender, 929 North Danville Street, Arlington, VA 22201-1921**

**Credit Card (Select Amount):**

**Deposit \$150      Full amount based on your room choice**

**An invoice will be sent along with instructions to pay. A 3.5% processing fee will be added.**

**Instructions:**

- a. Fill out the registration form.**
- b. Save the completed form to your computer and then attach the completed form in an email addressed to both Randy Bender at benderclan@verizon.net and Janice Benton at jbentonsfo@gmail.com. Thank you for your cooperation in this multi-step process.**
- c. To secure your registration and room choice, pay the \$150 deposit (or full balance) ASAP. A confirmation email will be sent.**
- d. If you have any questions or need help with registering, email both Randy Bender at benderclan@verizon.net and Janice Benton at jbentonsfo@gmail.com.**

**See you at the Chapter of Mats**